



GREENSTEIN DELORME & LUCHS, P.C.

REMOTE ACCESS

All the Ways to Connect

Options

- ▶ Citrix
- ▶ NetDocuments
- ▶ Outlook Web App
- ▶ Mimecast

Logins for all programs are available at:

<http://gdllaw.com/remoteaccess>

Citrix

- ▶ Standard desktop menu
- ▶ Firm software is available
- ▶ Windows 10 with apps and touch screen enabled
- ▶ Dual monitors
- ▶ Enhanced security

Login:

<https://remote.gdllaw.com/vpn/index.html>

Resources: [Detailed Citrix Instructions](#)

NetDocuments

- ▶ Can be accessed on any device with an Internet connection – does not have to be through Citrix
- ▶ *Login* is <http://vault.netvoyage.com> – use your firm email address and password
- ▶ [Help document](#)
- ▶ [Instructions](#) if you lose an Internet connection, or want to continue working *without* one

Outlook Web App

- ▶ Web based access to Email / Calendar / Tasks
- ▶ Lighter version of Outlook, with most functions including your folders
- ▶ *Login* is <https://gdlexchweb.gdllaw.com/owa>
- ▶ Username is your initials; password is firm password

Mimecast

- ▶ Can access your email, even if there is an outage on our network
- ▶ *Login:*
<https://webmail.mimecast.com/m/portal/login/#/login> or mimecast.com | Login | Access to my email
- ▶ [Personal Portal Instructions](#)
- ▶ An app for your iPhone/Android/Tablet can be downloaded
- ▶ [App Instructions](#)

Resources

- ▶ *Logins* to all remote programs can be found at:

<http://www.gdllaw.com/remotearchive>

- ▶ *Reference Guides* for all remote programs:

<http://www.gdllaw.com/help>